# "For Your Information"

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeek)

# January 11, 2024

#### <u>Martin Luther King Day – January 15</u>

All patio homes and apartments that are cleaned on Mondays will not be cleaned due to the UPMC observed holiday. A credit will be placed on your bill. In addition, administrative & marketing offices are closed, and there is no US mail delivery on Monday. Transportation schedules, fitness classes, Reception Desk hours, Café meal pick-ups and Main Dining hours will not change.

#### Pool/Spa Closure

The swimming pool and spa will close on Tuesday, January 16 for filter/pump replacement, plumbing repairs and cleaning. Tentative reopening date is Monday, January 22, after chemical testing is complete. Questions can be directed to Gary Whoric at ext. 8599.

#### **Marketing Event**

Join Tom Madden, writer and independent filmmaker, on Tuesday, January 16 at 11:00 a.m. in the Auditorium as he presents Hollywood's biggest scandals, lies and cover-ups. The ones that made the headlines...and many that did not! If you are interested in attending, please call the Marketing Department at 1-800-642-2217 and leave a message to RSVP.

### **Armstrong Update**

The sub-contractor for Armstrong began replacing the cable lines today in the Community Center. Every television will receive a new fiber optic cable. A maintenance employee will accompany contracted workers when entering a resident's room.

This phase of the project includes the Community Center and Oak Grove Center. Work is expected to last approximately two weeks. Questions can be directed to Gary Whoric at ext. 8599.

# Resident Get Together

Join us at the resident get together on Friday, January 26 at 11:00 a.m. in the Auditorium. Ken Davies, Security & Transportation Manager, will speak to you about his areas of responsibility and will give an overview of the Security & Transportation Department. I will also give a brief campus update and will answer any questions you may have.

# **End of Year Letters**

Prepaid medical expense deduction letters and end of year tax letters for 2023 for Sherwood Oaks and The Sherwood Oaks Fund will be distributed at the end of January. If you have any questions, please contact Tabby Alford at ext. 8460.