

“For Your Information”

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeck)

April 15, 2022

Resident Meeting

Join us on Friday, April 22 at 1:30 PM for a resident get together in the Auditorium and Card Room. This month's speakers are Mark Nord, Skilled Nursing Administrator, Rebecca McGinnis, Social Services Director, Roberta Breninghouse, Recreation Therapy Director, Megan Szymanski, Physical Therapy Director, and Bill Burtner, Health & Wellness Director. They will give an overview of their departments. I will also give a brief campus update and will answer any questions you may have.

Room Reservations for FY 2023

In the fall of 2014, policies were created for reserving rooms on the campus for Resident/SORA meetings, functions, events, activities, etc. Accordingly, these rooms are reserved on a first come, first served basis for one fiscal year only (July 1-June 30). It also states that the chairperson or person in charge of the function should be the person reserving the room. This helps clear up confusion and prevents multiple people from reserving rooms for the same purpose. It also lets us know who to contact if we have questions concerning the reservation.

The receptionists may start taking your reservations on May 1 for fiscal year 2023 (July 1, 2022-June 30, 2023). Please stop at the reception desk to pick up a reservation form. If there are any conflicts with your request(s), you will be notified. Please contact Tabby Alford at ext. 8460 with questions.

Arial Alert Pendants

Now that weather is getting warmer, I've noticed more residents walking around the campus and the Lake. I ask that you wear your arial alert pendant in case of an emergency. The pendant has a tracking device inside that alerts security of your location if you push the button for help. The community nurse department can issue pendants to residents who do not currently have one. Please contact Vicky Tremblay at ext. 8496 for more information.

Bulletin Board Guidelines

I was asked to remind you of the guidelines for posting items on the resident bulletin boards in the mail room. Should you post, please note the following:

- Posted items should pertain to Sherwood Oaks or be of general interest to residents of Sherwood Oaks
- No item larger than 8 ½ "x 11" is permitted
- Each item must be dated and have name of person posting it
- Items deemed inappropriate - missing name and date - will be removed

We also ask that you refrain from posting anything on the employee bulletin board on the lower level. If you have any questions, please contact Sue Hoffman at ext. 8461.

