

“For Your Information”

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeck)

April 16, 2021

Visitors/Guests

Last week we announced that Independent Living guests/companions may enter the Community Center to pick up mail, newspapers, packages and preordered takeout meals from the Café. I wanted to clarify these guidelines:

- ✓ Independent Living visitors must enter through the main entrance, wear a mask and proceed to the Reception Desk to check in. The receptionist on duty will direct them to the screening station in the lobby.
- ✓ Skilled Nursing visitors should not be entering the main entrance for scheduled visitation. The receptionist will direct them to exit the lobby and follow the sidewalk to the ambulance entrance.
- ✓ Personal Care and Oak Grove visitors should not be entering the main entrance for scheduled visitation. The receptionist will direct them to exit the lobby and follow the road along the putting greens to the Oak Grove entrance. Also, as a reminder, visitors picking up a Personal Care resident for an off-campus appointment must wait outside the main entrance.

Bulletin Board Guidelines

I was asked to remind you of the guidelines for posting items on the resident bulletin boards in the mail room. Should you post, please note the following:

- Posted items should pertain to Sherwood Oaks or be of general interest to residents of Sherwood Oaks
- No item larger than 8 ½ “x 11” is permitted
- Each item must be dated and have name of person posting it
- Items deemed inappropriate or without a date and name on them, will be removed
- Postings have a time limit of two weeks.

We also ask that you refrain from posting anything on the employee bulletin board on the lower level. If you have any questions, please contact Phyllis Franks at ext. 8461.

Fitness Classes Cancelled for April 27

Sherwood Oaks is hosting a hiring event on April 27 & 28 in the Auditorium. Tai Chi and the Move & Groove classes have been cancelled for Tuesday, April 27 only. Fitness classes on April 28 are not affected and will take place as scheduled.