

**Implementation Plan for Reopening
In Accordance with the Pennsylvania Department of Health's
Interim Guidance for Skilled Nursing Facilities During COVID-19**

This template is provided as a suggested tool for skilled nursing facilities to use in developing their Implementation Plan for reopening. This (or another version of an Implementation Plan) is to be posted on the facility's website (if the facility has a website) or available to all residents, families, advocates such as the Ombudsman and the Department upon request. This is NOT to be submitted to the Department.

FACILITY INFORMATION	
This section contains the name and location of the facility along with contact information for an individual designated by the facility. That individual does not have to be the Nursing Home Administrator but should be someone available to respond to questions regarding the Implementation Plan.	
1. FACILITY NAME	
Sherwood Oaks	
2. STREET ADDRESS	
100 Norman Drive	
3. CITY	4. ZIP CODE
Cranberry Township	16066
5. NAME OF FACILITY CONTACT PERSON	6. PHONE NUMBER OF CONTACT PERSON
Epiphany Lehman & Alexis Duda	724-776-8475

DATE AND STEP OF REOPENING	
The facility will identify the date upon which all prerequisites will be met for reopening and the Step at which the facility will enter reopening. Those facilities that experienced a significant COVID-19 outbreak will identify the date the Department of Health survey was conducted (that is required prior to reopening).	
7. DATE THE FACILITY WILL ENTER REOPENING	
Phase one of reopening (Visitation) for the facility will begin on July 20, 2020.	
8. SELECT THE STEP AT WHICH THE FACILITY WILL ENTER REOPENING – EITHER STEP 1 OR STEP 2 (CHECK ONLY ONE)	
<p>Step 1 <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the <u>June 8, 2020, Order of the Secretary of Health</u>)</i></p>	
<p>✓ Step 2 <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the <u>June 8, 2020, Order of the Secretary of Health</u>)</i></p>	
<p>AND <i>Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing</i></p>	

DATE AND STEP OF REOPENING

9. Has the Facility experienced a significant COVID out break? If NO skip to # 11.

No

10. DATE THE FACILITY WAS SURVEYED BY THE DEPARTMENT OF HEALTH TO ENSURE THE FACILITY IS ADEQUATELY PREVENTING TRANSMISSION OF COVID-19

N/A

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to reopening).

11. DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS (BETWEEN MAY 24, 2020 AND JULY 24, 2020) IN ACCORDANCE WITH THE JUNE 8, 2020, ORDER OF THE SECRETARY OF HEALTH

06/22/2020 to 06/30/2020

12. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITH 24 HOURS

Three dedicated RN testers have completed required training to serve as testers for future COVID testing needs.

13. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK

Facility has procured in advance adequate testing supplies and PPE required to complete on-site testing by internal testers.

14. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL STAFF, INCLUDING ASYMPTOMATIC STAFF

Facility has procured in advance adequate testing supplies and PPE required to complete on-site testing by internal testers.

15. DESCRIBE THE PROCEDURE FOR ADDRESSING NEEDED TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS

Volunteers are not in our plan to re-open at this point. Non-essential employees were tested at the same time as essential staff.

16. DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED

The residents/staff are allowed to refuse a COVID test. Those residents refusing testing will remain in the facility and follow all facility requirements with regards to COVID. All staff who refuse a COVID test will be referred to Employee Health for further instructions.

17. DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH PA-HAN-509 PURSUANT TO SECTION 1 OF THE *INTERIM GUIDANCE FOR SKILLED NURSING FACILITIES DURING COVID-19*.

We will follow DOH guidelines for cohorting in red, yellow, and green zones.

18. DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)

Guided by PPE Sparing guidelines we will continue to perform daily inventory monitor usage and maintain appropriate levels of PPE as needed .

19. DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES

We will continue to manage our census based on availability of staff to meet safe staffing standards and HPPD of 2.7.

STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

20. DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES IF THE COUNTY IN WHICH THE FACILITY IS LOCATED IS REVERTED TO A RED PHASE OF THE GOVERNOR'S REOPENING PLAN

A RED phase determined by the county negates all re-opening plans.

SCREENING PROTOCOLS

In each block below, describe the screening protocol to be used including where screening occurs, method of determining symptoms and possible exposure, and action taken if screening reveals possible virus.

21. RESIDENTS

Resident screening occurs at the bedside daily to determine symptoms and possible exposure. If the screen is positive the resident is transferred to a COVID area and will remain in Droplet Isolation .

22. STAFF

Continue to screen staff at least once daily. If a positive screen is determined the staff member will leave the facility and notify Employee Health to receive a full assessment and determine disposition.

23. HEALTHCARE PERSONNEL WHO ARE NOT STAFF

All Healthcare personnel follow the same screening guidelines and if screened positive will be denied access to the facility.

24. NON-ESSENTIAL PERSONNEL

All non-essential personnel follow the same guidelines as the essential employees.

25. VISITORS

Visitor access is limited and all visitors must follow and pass the same screening guidelines as essential and non-essential employees.

26. VOLUNTEERS

Volunteers will not be included in the re-opening at step 2 or 3 .

Communal dining is the same for all steps of reopening so there is no need to differentiate among the three steps.

27. DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

The residents will continue to be served in their rooms until phase three of reopening (dining) which will tentatively occur mid-late August. Small groups may dine in the dining area with supervision in order to maintain Social Distancing.

28. DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

Resident seating will be at least 6 feet apart.

29. DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

Staff will maintain proper hand hygiene, wear a mask at all times and use additional PPE if appropriate. Staff will provide hand hygiene to each resident prior to all meals.

30. DESCRIBE ANY OTHER ASPECTS OF COMMUNAL DINING DURING REOPENING

Only un-exposed residents with negative screens are allowed to dine in the dining areas. All residents with a positive screen or a confirmed positive COVID test will remain in their rooms while eating.

In each block below, describe the types of activities that will be planned at each step and the outings that will be planned at Step 3 (an all-inclusive list is not necessary). Include where they will be held and approximately how many residents will be involved. Describe how social distancing, hand hygiene, and universal masking will be ensured. Also include precautions that will be taken to prevent multiple touching of items such as game pieces.

31. DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)

Activities will resume in Phase Two of reopening on August 1st. All activities that are held in the day rooms (Founders, Lake and West) will accommodate 5 residents at a time. The room will be cleaned before and after use. Residents will be socially distanced during all activities. Residents are provided hand hygiene before and after each activity. All activity games will use disposable equipment. Only un-exposed residents from green zones will be allowed to attend group activities. Exposed or positive residents will not be allowed to participate in group activities although activities will accommodate social time 1:1 at bedside.

32. DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENT UNEXPOSED TO COVID-19)

Step 2 of Activity reopening (September 1st) will allow up to ten residents to participate in a group while following Social Distancing guidelines. Residents will be provided hand hygiene before and after each activity. Disposable equipment/game pieces will be used .

33. DESCRIBE ACTIVITIES PLANNED FOR STEP 3

We will not allow out of facility outings in step 2 or 3 at this time

34. DESCRIBE OUTINGS PLANNED FOR STEP 3

If outings occur in step 3 we will limit the group to 3 at a time with 2 care givers present. Only residents that are un-exposed and can wear a mask for long periods of time may participate. All residents will continue to practice social distancing .

In Step 2, non-essential personnel deemed necessary by the facility are allowed (in addition to those already permitted in Section 4 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*). In Step 3, all non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

35. DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2

Non-essential personnel that have been working off site will not return during this phase.

36. DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3

All essential and non-essential staff will follow the same guidelines maintain social distancing and wear a mask at all times. Non-essential staff will not go into resident care areas.

37. DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Non-essential employess will not travel to resident care areas.

VISITATION PLAN

For visitation to be permitted in Steps 2 and 3 of reopening (as described in Section 6 of *Interim Guidance for Skilled Nursing Facilities During COVID-19*), the following requirements are established.

VISITATION PLAN	
Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for visitors.	
38. DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT	
Residents may receive 1 visitation with a maximum of 2 visitors during phase one of visitation outdoors. Visits may last up to one hour.	
39. DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR	
NHA will set-up appointments for outside visits with the families. 2 visitors per resident lasting up to 1 hour. All in person visits will occur Daily from 7/20-8/2. Administration will reevaluate visitation process at the end of these 2 weeks to determine subsequent visitation plans.	
40. DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT	
A staff member will clean each area after each visit.	
41. WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?	
The allowable number of visitors per resident is 2 to adequately maintain social distancing.	
42. DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED	
Visits will be prioritized by family availability. Only unexposed residents will participate.	
STEP 2	43. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)
	In order to participate in the visitation the resident must be free of COVID S/S determined by daily screening and must be able to wear a mask at all times.
	44. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE
	A tent will be placed over the outdoor visitation area(Ambulance Entrance) to ensure coverage from inclement weather or excessive sun.
	45. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS
Each resident will be seated at one end of a 6 foot table the visitor will be seated at the opposite end of the table. Each must stay seated. Both visitor and resident are required to wear a face mask during the entirety of the visit. If a resident is unable to properly mask a plexi-glass divider will be utilized.	
46. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE	
Indoor visitation due to severe weather will occur in Founders dining area. Visitors are to park at Ambulance entrance and enter the facility through said entrance to access Founder dining area.	
47. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS	
Each resident will be seated at one end of a 6 foot table the visitor will be seated at the opposite end of the table. Each must stay seated. Both visitor and resident are required to wear a face mask during the entirety of the visit. If a resident is unable to properly mask a plexi-glass divider will be utilized.	
STEP 3	48. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)
	In order to participate in the visitation the resident must be free of COVID S/S determined by daily screening and must be able to wear a mask at all times.
49. WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52	

VISITATION PLAN

Weather permitting outdoor visits will be allowed at step 3 and process for step 2 outdoor visits will be followed.

50. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

A tent will be placed over the outdoor visitation area(Ambulance Entrance) to ensure coverage from inclement weather or excessive sun.

51. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

Each resident will be seated at one end of a 6 foot table the visitor will be seated at the opposite end of the table. Each must stay seated. Both visitor and resident are required to wear a face mask during the entirety of the visit. If a resident is unable to properly mask a plexi-glass divider will be utilized.

52. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")

Indoor visitation due to severe weather will occur in Founders dining area. Visitors are to park at Ambulance entrance and enter the facility through said entrance to access Founder dining area.

53. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

Each resident will be seated at one end of a 6 foot table the visitor will be seated at the opposite end of the table. Each must stay seated. Both visitor and resident are required to wear a face mask during the entirety of the visit. If a resident is unable to properly mask a plexi-glass divider will be utilized.

54. FOR THOSE RESIDENTS UNABLE TO BE TRANSPORTED TO THE DESIGNATED VISITATION AREA, DESCRIBE THE INFECTION CONTROL PRECAUTIONS THAT WILL BE PUT IN PLACE TO ALLOW VISITATION IN THE RESIDENT'S ROOM

Visitors will not be allowed in resident rooms during step 2 and 3.

55. DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Volunteers will not be utilized in step 2.

56. DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2

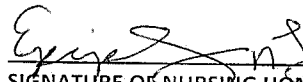
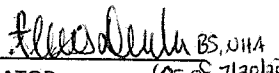
N/A

The Nursing Home Administrator (NHA) is responsible for the accuracy of the Implementation Plan and the facility's adherence to it. Upon completion of blocks 1-57, the Implementation Plan should be printed and the signature and date affixed by the NHA in block 58.

57. NAME OF NURSING HOME ADMINISTRATOR
Epiphany Lehman & Alexis Duda

58. ATTESTATION

I attest that the information provided in this Implementation Plan is an accurate representation of the facts and that this facility will adhere to the Implementation Plan as written. I further attest that the county in which this facility is located is in a Yellow or Green phase per the Governor's Reopening Plan. This Implementation Plan will be posted on our website (if one exists) or made available to all residents, families, advocates such as the Ombudsman and the Department upon request. This facility will progress to the next step of reopening only when the criteria is met as described in the *Interim Guidance for Skilled Nursing Facilities During COVID-19*. If at any point during reopening the facility fails to meet the criteria for reopening, I will ensure the facility ceases reopening immediately. Further, if at any point during reopening this facility is operating under a contingency staffing plan, I will ensure the facility ceases reopening immediately.

 MSNHA  BS, JHA 7/17/2020
SIGNATURE OF NURSING HOME ADMINISTRATOR (OS of 7/20/20) DATE