

# *“For Your Information”*

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeek)

**March 19, 2020**

As we continue to receive questions from residents and visitors, I want to clarify what has been implemented over the past few days. This FYI will be delivered to each independent living resident this morning.

- Only residents and employees are permitted in the Community Center.
- Visitors are being permitted onto the campus in special situations only, such as, end of life visitation and exceptions as approved by the level of care administrator.
  - **Questions Concerning Visitation Should Be Directed To:**
    - Epiphany Lehman, Administrator at ext. 8475 (Skilled Nursing)
    - Lori Greer, Administrator at ext. 4651 (Personal Care)
    - Annette McPeek, Executive Director at ext. 8467 (Independent Living)
- All non-essential off campus transportation has been cancelled. We will continue to provide transportation to/from medical appointments and grocery stores only. Limit of five riders.
- Independent Living residents who drive are encouraged to stay on the campus unless you are going to a medical appointment, grocery store or pharmacy.

We are not allowing visitors to pick up residents for the following:

- Tax filing – please contact tax accountant to coordinate mailing
- To go to dinner
- To visit with family
- Anything that does not relate to a medical appointment, grocery store or pharmacy
- Residents should not walk to and/or drive a motorized cart to the gate to meet a visitor who is not permitted onto the campus.
- All persons approaching the gate will be screened and a temperature will be taken.
  - If a temperature is 100 or above:
    - Residents will be instructed to go to their residence and call the community nurse or their primary care physician.
    - Vendors and approved visitors will be denied access and instructed to go home and contact their primary care physician.
    - Employees will be denied access and instructed to go home and call MyHealth@Work.
- All SORA meetings, activities & events are cancelled until further notice.
- The Styling Center has closed.

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- The Gift Shop will be open daily from 12:00-1:00 P.M. only. Granny's Attic Annex is closed until further notice.
- Fitness Center remains open for group fitness with class limits. Contact Bill Burtner at ext. 8543 with questions.
- Swimming pool remains open for groups of five or less at one time.
- Main Dining Room and Café will remain closed until further notice.
  - Independent Living residents will be offered a home delivered meal daily from a limited menu.
  - Staff members will begin calling residents at 9:30 each day. This time will vary depending on your unit number. Meals will be delivered to your home between 12-1 P.M. for lunch and/or 5:30-6:30 P.M. for dinner. Yes, you are permitted to have a lunch and dinner delivery if you choose. Meal credits do apply and there is no delivery fee for this service.
  - In addition, you may also order grocery essentials. The grocery list is on channel 900. You can also request a copy be delivered with your meal. Grocery essentials will be delivered between 12-1 P.M. and 5:30-6:30 P.M. and will be added to your monthly bill.
  - If you cannot be reached, you will be called multiple times throughout the day until 5:30 P.M. We ask that that you refrain from calling the Café or dining offices to place an order; staff members are assigned a specific list of homes to call and they will be calling from different locations on the campus.
- The Café counter remains open for employee meals only.
- Newspapers - The Pittsburgh Post-Gazette will be delivered to patio homes 100-360 only, all others will be available at the front desk for pick up. Newspapers for SN, PC and OGC will be picked up by the nursing staff.
- Mail – residents are welcome to come to the center for mail and package pick up. We are exploring options for those who cannot make it to the center.
- Outside grocery delivery services (Giant Eagle, Walmart, etc.) & fast food deliveries are permitted for independent living residents.

The Resident Get Together scheduled for today has been cancelled. We are looking into alternate ways of communication.

Thank you for your support and patience during this difficult time. The safety of the residents and staff is our number one priority.