

PARKING REGISTRATION FORM

Check One: New Updated Information Replacement

Card / Hangtag No.:

Applicant's Name:		Emp. # / Apt. #:	
Address:		City:	State: Zip Code:
Phone:	Cell Phone:		

Check One:	Sherwood Employee	Department:	Job Title:
	Resident	Apartment #:	
	Visitor	Resident Associate w/:	Apartment #:
	UPMC Employee	Department:	Job Title:
	Contractor / Private Duty	Company:	Title:

ADD VEHICLE #1		ADD VEHICLE #2		REMOVE VEHICLE	
PLATE #:	State:	PLATE #:	State:	PLATE #:	State:
MAKE:		MAKE:		MAKE:	
MODEL:		MODEL:		MODEL:	
COLOR:		COLOR:		COLOR:	

RESIDENT / EMPLOYEE ONLY

Check here if you would the hands-free AVI* Option. \$40.00 deposit required.
 Call Ext. 8482 for more details

I understand that a replacement fee of \$5.00 for Residents / Employees and \$10.00 fee for Contractors for lost or damaged cards. Lost or damage AVI replacement \$40.00.

There is a \$5.00 fee if a card is not returned upon termination of employment.

There is a \$1.00 fee for a replacement hang Visitor or Resident tag.

This card is the property of Sherwood Oaks and must be surrendered upon request. Your ID badge must be worn at all times when on Sherwood Oaks property.

SIGNATURE: _____ DATE: _____

DO NOT WRITE BELOW THIS LINE

Issued Date:	Entered By:	Card / AVI No.:
		Hang Tag No.:

Card Replaced on Date:	Entered By:	Card / AVI No.:
		Hang Tag No.:

ENS Entry Date:	Entered By:	
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