

“For Your Information”

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeck)

October 31, 2017

Happy Halloween



Mailroom Doors

To eliminate cold drafts, the automatic doors in the mailroom will be locked on November 1st for the winter.

Upcoming Union Vote

The NLRB (National Labor Relations Board) has allowed a union decertification election for Tuesday, November 7th. Employees can vote from 6-8 AM and 2:30-4:30 PM in the Oak Lodge. Sherwood Oaks has been communicating with the employees regarding the upcoming election. We are encouraging them to vote.

Drug Take Back Day

We had a very successful drug take back day on Friday, October 27th. We collected over 40 pounds of unused/expired medicine. The medicine was picked up by UPMC and properly disposed of. Thank you, Mike Mills, for coordinating the Sherwood Oaks event.

Room Reservation Forms

Outdated room reservation forms may be laying around. Please use the current form located at the front desk if you would like to request a room. As a reminder, only the current chairperson of a SORA committee or the person in charge of an activity may reserve rooms for SORA programs, meetings or activities. Rooms that are needed for daily, weekly or monthly meetings/activities can only be reserved for one fiscal year at a time beginning May 1st of each year.

Chapel Organ

It appears that the organ in the chapel has not been used in years and is taking up valuable space. As groups using the chapel for bible studies and services increase in size, the space could be better utilized. Please let Bobbie Cleland know if you have an objection; otherwise, it will be removed by November 10th.

Free Concert Tickets

Marketing has received a few complimentary ticket vouchers for the upcoming season of the Pittsburgh Concert Chorale and the Organ Artists Series. If you are interested in one of these tickets, please call Tabby Alford at extension 8460. Tickets are available on a first come, first served basis.

Information Packets

The Chapel Committee has put together packets with information regarding power of attorneys, wills, funeral homes, etc. that may be useful to you or your family. If you are interested in one of these packets, they are available at the reception desk.

Resident ID Cards

I've been asked if the Sherwood Oaks ID cards are a legal form of identification. The answer is NO. Sherwood Oaks provides independent living residents with a photo ID card that is to be used to check into the main dining room or café. Looking at the ID cards and scanning the barcodes helps to ensure that the staff are billing the correct resident, since we do have a few residents with the same last name.

If you do not have a valid Pennsylvania driver's license or ID and need one, you can follow the steps below to obtain one.

STEP 1:

You may mail the appropriate form following the instructions listed on the form to PennDOT, or visit your local Driver License Center and take along the following:

1. A completed Form DL-54A (PDF), "Application for Initial Photo Identification Card."
2. Acceptable Proof of Identification
3. Your Social Security Card
4. A check or money order payable to PennDOT for the appropriate fee (cash is not accepted) and, if you are 18 or older, two acceptable forms of address verification are required.

Medical Deductions

Some residents have expressed concern regarding potential tax changes for medical deductions. Sherwood Oaks is a member of Leading Age PA, which is a tax exempt charitable organization focused on education, advocacy and applied research. Its mission is to be the trusted voice for the aging. Leading Age is lobbying congress to preserve deductions for medical expenses and long-term care expenses at all income levels.